## Template:Rms manual management groups add new

The Add new tag function is used to add new device tags to your RMS profile.

To create a new tag go to the RMS web page, Left sidebar panel, (**Management**  $\rightarrow$  **Devices**) and click on **Devices** submenu.

Move your mouse pointer to the Top control **Tags** menu and select **Add new Tag** (Tags  $\rightarrow$  Add new Tag).

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- 1. Select a company, enter a tag name, add the description (optional) and finally click "Add".
- 2. At the top of your screen you will get a notification: Tag created successfully.
- 3. The newly created tag will be visible in the **Tags** table.

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