

# How to delete a user(s) from RMS?

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The **Remove** option is used to remove user(s) from your RMS profile.

To remove user(s) go to the RMS web page, Left sidebar panel, (**Users → Users**) and click on **Users** submenu.

Move your mouse pointer to the Top control **Users** menu and select **Remove** (Users → Remove).



## Instructions

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1. Select user(s) you want to remove.
2. Move your mouse pointer to the **Users** menu and click **Remove user**.
3. You will get a Remove pop-up window. Click **Yes** button to remove the user(s).

At the top of your screen, you will get a notification text: **User removed**.

The removed user(s) should no longer be visible in the user table.